

Minutes

KEOTA CITY COUNCIL

225 E. BROADWAY AVE.

September 16th, 2024

Meeting was called to order at 7:00 pm by Mayor Pro Tem Conrad

Roll call: Councilmen Conrad, Greiner, McDonald, Burroughs and Bender were present. City employees present were Harmsen, Horras and Librarian Greiner. Public present Nick Mahan, Patty Tinnes, Rich Klein, Jim Tinnes, Janie Westendorf and Casey Jarmes from Sigourney New-Review.

Consent Agenda: Motion to approve Consent Agenda by Burroughs, including Agenda, previous meeting minutes from September 3rd Council Meeting - Budget review and payment of Bills. McDonald 2nd the motion, and all were in favor.

Bills Paid September 3rd thru September 16th, 2024

Checks

Payroll:

ALL AMERICAN PEST CONTROL	9/16/2024	\$70.00		
ALLIANT ENERGY	9/16/2024	\$5,283.44		
AYDEN GALINDO	9/16/2024	\$180.00		
BRYLEE GEARHART	9/16/2024	\$47.75		
JAYLAH REDLINGER	9/16/2024	\$250.00		
JIM TINNES TRUCKING	9/16/2024	\$504.58	Callahan, Ellie	33.25
KEOKUK COUNTY DISTRICT CO	9/16/2024	\$95.00	Conger, Grace R.	9.23
KEOTA FIRE DEPT.	9/16/2024	\$19,010.00	Conrad, Brynn M.	7.38
MALLEY HARDWARE & APPL	9/16/2024	\$161.83	Conrad, Reese R.	163.93
MID-AMERICA PUBLISHING COR	9/16/2024	\$115.80	Daiton, Lamaya	24.01
MUNICIPAL SUPPLY, INC	9/16/2024	\$2,437.31	Galindo, Aubrey	33.25
QUILL CORPORATION	9/16/2024	\$177.18	Galindo, Ayden	233.18
REESE CONRAD	9/16/2024	\$250.00	Gearhart, Brylee R.	30.01
SEMCO LANDFILL	9/16/2024	\$2,022.30	Gibson, Julie A.	90.05
SPECTRA BUILD	9/16/2024	\$41,474.99	GREINER, ASHLEY	86.06
STATE HYGIENIC LAB	9/16/2024	\$14.80	Greiner, Ava K.	320.38
TOWN & COUNTRY WHOLESAL	9/16/2024	\$219.46	Greiner, Bridget M.	156.63
TUCKER SPROUSE	9/16/2024	\$250.00	Greiner, Marie F.	64.64
UNITED STATES POST OFFICE	9/16/2024	\$220.00	GREINER, TONIA	1,082.69
US CELLULAR	9/16/2024	\$139.73	HARMSEN, MICAH	1,788.74
US FIRST	9/16/2024	\$77.14		
WINDSTREAM	9/16/2024	\$249.09		
Total Checks		\$73,250.10		
			Horras, Aiyela A	1,915.93
			Lyle, Elyse M.	59.10
			Lyle, Olivia S.	196.24
			McCold, Cali	118.20
			Morris, Jake R.	235.99
			Purkeypile, Addison G.	143.14
			Redlinger, Jaylah M.	50.79
			Sieren, Gavin	240.11
			SLAUBAUGH, KEVIN L.	1,769.79
			Sprouse, Tucker B.	122.36
			Swanson, Aajama	27.70

Public Forum: Nick Mahan: 404 N Davis, asked that the pavilion not be removed, as he feels that it is structurally sound. And stated that the kids that were causing the issues, must have moved on as they have not been seen in the area. Jim Tinnes-610 E Broadway- Agreed with Nick's concern on the pavilion and looked at it following our meeting on the 3rd. He did not feel that it was structurally unsound. Patty Tinnes: 308 N Davis – Asked again for follow up on the number of signatures needed to possibly petition to keep the park in tact or to potentially update and keep part of the park in tact or some form of park/green space. Janie Westendorf: 307 N Davis – Talked about the dog that has been at large around the library area and asked about any new information on police coverage or who a resident should contact when something like this comes up.

Department Reports:

Public Works –Harmsen reported that the water main project is coming along nicely. They are done with the main part of the project. They have all the services on the East side of the street hooked up to the new water main. They have 5 water services left to hook up on the West side of Carpenter St. Once that is done, they will decommission the old main. New stops signs did arrive today and they will try to get those in on Keokuk St. yet this week as all properties have been located. They are currently draining the pool and starting to do the winterization process there. Harmsen did talk to Lee Duwa last week and they are still planning on doing the drive thru lane down at the pool in the coming weeks. Harmsen talked to Kevin Miller about upgrading his water service to his building. Right now, that whole building is being fed with a ¾" line. That will need to be upgraded to at least a 1 ½" service to service the new apartments and have enough flow. He has talked to Tremmel and they will try and get on that yet before it gets cold as they will have to tear up a section of Broadway to re-tap the main for the bigger service. Keving continues to be busy mowing, spraying, and getting the bushhog mower out on our properties. They did spend some time cutting and trimming trees at the West end of the cemetery last week.

Library – Librarian Greiner shared – The quilting group has 14 tops ready for the lap quilts. They are looking for old or unused flannel that they can continue to use to make these. Janie noticed a noise coming from the AC unit and Micah was able to get Kuensters in to look at it and get parts ordered for repair. Bridget has begun with the Fun Fridays for our kiddos as they have their Fridays off from school. Little Library Friends was this last weekend with 14 in attendance. Board meeting on Monday.

Museum- None

Clerk – Horras shared that there were 3 new residents with one being a commercial customer that is located at 302 E Broadway Ave. More to come on that new venture as they are ready. Final pool weekend was last weekend with a party on Saturday only, due to lower temps, and then open swim and the staff party on Sunday. Horras is working with Patrick to do a final walk through of the aquatic area, to look at final tasks to wrap up, ins and outs of the season, and any other follow up items that are needed. Horras will also nail down the length of our warranty with the season closing and the final sign off coming up on the build. We will open next season with our Rock-Climbing Wall in place, a new circle drive/drop off in place, the PA/Sound system installed and our AED on site. Horras will do a final clearing of the concessions/Admissions/Storage area and plans to donate a few items to the school to be used in their concession stand this fall. Horras is

meeting with the State Auditor tomorrow to work with some finalization of an outage on the 21-22 Fiscal Year budget and balancing so that we can move on to the remaining years for auditing. The Iowa League of Cities conference is the 18th – 20th. City hall will be open Monday and Tuesday only this week and then Horras will head to Sioux City. City hall will be closed the 18th – 20th as she attends this and is recognized for her completion of the Municipal Leadership Academy. We received an email from the school inviting us to help and attend the planting of 11 shade trees that were awarded from the Kids for Trees Grant, on September 24th. Our next Movie in the Park is scheduled for 9/28 at 7:40pm and will be “The Little Rascals”. The movie is being sponsored by Kalona Realty and the Popcorn and drinks are sponsored by FCA/Vision Ag/Broadway Center.

Resolutions and Ordinances:

Resolution 2024-57 Approval of Building Permit for Rodney White – Motion to approve by Burroughs, 2nd by McDonald, and All in favor.

New Business:

Discussion/Approval – Trick or Treat date for Keota & City participation: Looking at making the city-wide trick or treat date on 10/31/24 and for the City to have a table with candy and give aways for the business trick or treat time. Motion to approve both the date and the cities participation made by Burroughs, 2nd by McDonald, and All in favor.

Discussion/Possible Approval- Approval of payroll for Reese and Brynn Conrad- Motion to approve made by Burroughs, 2nd by Bender, Greiner & McDonald in favor and Conrad Abstains.

Discussion/Possible Approval – Approval of payroll for Ava and Marlee Greiner- Motion to approve made by Bender, 2nd by McDonald, Conrad & Burroughs in favor and Greiner Abstains.

Discussion/Possible Action – Setting of Employee Reviews and Wage Discussions – Looking at setting these to be complete previous to budget discussions. Request made by Horras to have these set to be completed by 10/30/2024 in order to present the wages to the council at the 11/4/2024 meeting. Motion to approve the completion of reviews and wages discussions by 10/30/2024 made by Burroughs, 2nd by McDonald, and All in favor. Motion to present these wages to the council at the 11/4/2024 meeting made by Burroughs, 2nd by Greiner, and All in favor.

Discussion/Possible Action - Horras shared the findings from the survey done at the small park and shared a possible plan to develop the area that can be developed, while looking at adding a dog park to a portion of the park and leaving some park/green space open as well that is not confined in the dog park. Additional parking for the library and park area would be added through the alley entrance and along the side of the basketball court. The consensus of the council was to move forward with the work needed to section off the development area and next steps for that process and to move forward with the work needed to get the parking area set up. We will put the remainder of this plan on hold pending grant funding for the dog park and anything additional that would be added to the area. We will also not remove anything from the area until a firm plan has been established for the part of the park as well.

Mayor Comments: Mayor Pro Tem Conrad shared his Thank you to all that were involved in getting more information on the small park and the viability of the ground.

Adjournment: Motion made to adjourn meeting by Burroughs, 2nd McDonald, and All in favor. Time 7:37pm.

Next regular meeting, October 7th, 2024 at 7:00 pm.

Attest:

Mayor Pro Tem Keith E Conrad

City Administrator Alycia A Horras